

MINUTES

Montevallo City Council Work Session

April 10, 2023

5:30 p.m. at City Hall

Present: Mayor Rusty Nix, Council Member David King, Council Member Kenneth Dukes, Council Member Lelia Mitchell, Council Member Sonya Swords, Council Member Martha Eisenberg. Quorum present.

Work Session called to order at 5:30 p.m. by Mayor Nix.

Mayor Nix called for Discussion of New Business Items on Agenda:

- Discussion to accept the bid from J.P. and Company in the amount of \$14,000.00 for construction of ADA Compliant Restroom at 540 Main Street (City Hall Annex) Funding from ARPA
- Discussion to accept the bid from C&W Concrete in the amount of \$6,400.00 for the construction of ADA Compliant sidewalk and entrance to 540 Main Street (City Hall Annex) Funding from ARPA
- Discussion of Resolution 04102023-119 to accept the contract agreement for Professional Services related to the City of Montevallo Intersection Improvements at SR-119 & CR-22, Including Left Turn Lanes on SR-119 & CR-22 ALDOT Project No. ATRP2-59-2023-348-CN Project No. 20T35750

Mayor Nix Called for Committee Reports:

Mayor Nix called on Council Member King for Public Health & Safety: Council Member King called on Chief Littleton for the Police Department report. Chief Littleton reported there were 93 Cases in March and 289 Total Reports year to date. See Appendix 1.

Council Member King called on Chief Davis for the Fire Department Report. Chief Davis reported there were 117 Total Calls for the month of March. See Appendix 2.

Council Member King advised Planning and Zoning will meet on April 20th at 6 p.m. in the Council Chamber and there will be two Public Hearings and the meeting is open to the public.

Mayor Nix called on Council Member Dukes for the Sustainability Report. Council Member Dukes called on Kirk Hamby, Head of Public Works. Kirk reported on Free Dump Day that the Public Works Department hauled 23,460 pounds (11.76 tons) to the Shelby County Landfill.

Mayor Nix called for Recreation, Preservation and Community Development Reports. Mayor Nix called on Council Member Eisenberg. Council Member Swords gave an update on Baseball, Softball, and Travel Ball advising they are in full swing.

Mayor Nix reported the annual Easter Egg Hunt scheduled for April 8th had to be cancelled due to rain. He also reported the Vallo BBQ Cookoff had 5 entries and raised \$8,000 for the Boys and Girls Club of Montevallo.

Montevallo City Council Meeting

April 10, 2023

6:00 p.m. at City Hall

Present: Mayor Rusty Nix, Council Member David King, Council Member Kenneth Dukes, Council Member Lelia Mitchell, Council Member Sonya Swords, Council Member Martha Eisenberg. Quorum present.

Pledge of Allegiance

Council Meeting called to order at 6 p.m. by Mayor Rusty Nix.

Approval and or corrections of the Minutes 3.27.23 – Motion by Council Member King, second by Council Member Eisenberg, All Ayes, Motion passed. 1 Abstain Council Member Mitchell.

Recognitions / Awards: Proclamation Honoring (Dollar) Bill Lawson - See Appendix 3.;

Presentation of Certificates Montevallo Community Choir – See Appendix 4.;

Mayor Nix Recognized the Members of Montevallo Middle School Leaders of Tomorrow – NO

APPENDIX;

Proclamation Honoring Kenny Davis – See Appendix 5.

Opportunities for Citizens to speak to the Council: None

Mayor Nix called for Committee Reports to Continue:

Mayor Nix called for the Education, Arts and Outreach Committee Reports. Mayor Nix called on Council Member Mitchell read the report from the Boys and Girls Club. See Appendix 6.

Council Member Mitchell reported there would be no school on April 21st, it's Professional Development Day.

Council Member Mitchell called on Savannah Kitchens Director of Parnell Memorial Library. Savannah reported the May calendar of events has been posted; there are 26 programs currently ongoing at the Library. See Appendix 7.

Council Member Mitchell called on Julia Smith, Mayor, Montevallo Junior City Council (MJCC). Julia reported the MJCC is taking applications' MJCC would be participating in Montevallo Arts Fest.

Mayor Nix called on Council Member Swords for Finance, Economic Development & Tourism.

Council Member Swords called on Courtney Bennett, Executive Director Montevallo Main Street.

Courtney reported that Main Street is sponsoring the Music Stage at Arts Fest; Main Street is partnering with IMPACT Montevallo and DRUM the Program to present the 2nd annual Spring Fling Family Food Truck Fest event on April 22. See Appendix 8.

Council Member Swords called on Adele Nelson, Executive Director Montevallo Chamber of Commerce. Adele reported there is a Washington Update Luncheon on April 13th; the Chamber is participating in

Arts Fest; the Montevallo Chamber Golf Tournament will be on April 20th and the Montevallo Chamber will co-host the 2023 Shelby County Small Business Awards and she encouraged nominations of Montevallo small businesses. See Appendix 9.

Council Member Swords advised MDCD met today and multiple projects and the progress on each were discussed.

Public Health & Safety (Police, Fire, Code Enforcement, Housing Abatement, Planning and Zoning) – Reported during City Council Work Session.

Sustainability (Streets & Sanitation, Recycling, Arbor & Beautification, ValloCycle, Environmental Preservation Initiatives, and Historical Commission) – Reported during City Council Work Session.

Recreation, Preservation and Community Development (Parks & Recreation, Youth Athletics, Trails, Annexations) – Reported during City Council Work Session.

Education, Arts & Outreach (Schools, Library, UM, Boys & Girls Club, American Village, Sister City Commission, Artwalk, IMPACT) – Reported during City Council Meeting.

Finance, Economic Development & Tourism (Finance, MDCD, IDB, Chamber, Main Street) – Reported during City Council Meeting.

Consent to Pay the Bills

Mayor Nix asked for a Motion to Pay the Bills. Council Member Mitchell made a motion to pay the bills, second by Council Member King, All Ayes. Motion passed.

New Business:

- Recommendation to accept the bid from J.P. and Company in the amount of \$14,000.00 for construction of ADA Compliant Restroom at 540 Main Street (City Hall Annex) Funding from ARPA – Motion to accept made by Council Member King, second by Council Member Dukes, All Ayes, Motion passed. See Appendix 10.
- Recommendation to accept the bid from C&W Concrete in the amount of \$6,400.00 for the construction of ADA Compliant sidewalk and entrance to 540 Main Street (City Hall Annex) Funding from ARPA – Motion made by Council Member King, second by Council Member Dukes, All Ayes, Motion passed. See Appendix 11.
- Resolution 04102023-119 to accept the contract agreement for Professional Services related to The City of Montevallo Intersection Improvements at SR-119 & CR-22, Including Left Turn Lanes on SR-119 & CR-22 ALDOT Project No. ATRP2-59-2023-348-CN Project No. 20T35750 – Motion made by Council Member King, second by Council Member Eisenberg, All Ayes, Motion passed. See Appendix 12.

Old Business: None

Board Appointments: None

Other Business: Discussion on increasing electrical connections on Island Street as more events are being held there after sunset.

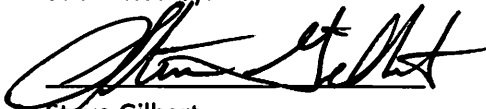
Other Business: Executive Session Discussion of Pending Litigation – Motion to go into Executive Session made by Council Member Mitchell, second by Council Member Dukes – expected to return to Council Chamber within 30 minutes.

The council returned to the Council Chamber at 7:30 p.m.

Citizen Participation: None

There being no further business before the Council, **Mayor Nix called for a Motion to Adjourn.** Motion to adjourn made by Council Member King, second by Council Member Dukes, All Ayes. Meeting Adjourned at 7:31 p.m.

Submitted by:

A handwritten signature in black ink, appearing to read "Steve Gilbert", written over a horizontal line.

Steve Gilbert
City Clerk / Treasurer

Montevallo Fire Department Report 4.10.23

Report for tonight-

APPENDIX 2

March 1- March 30- 2023

EMS- 88

Lift assist- 10

Structure Fire- 1

Brush Fire- 2

Electrical Fire - 3

Vehicle Fire- 2

Appliance Fire- 0

Fire Alarm - 3

MVC- 6

Fuel Spill/ gas leak- 0

Assist other agency- 2

Assist Public- 0

Assist Law Enforcement- 0

Total Calls for the month of March 117

Brad Davis

Fire Chief

City of Montevallo

Montevallo Fire & Rescue Service

541 Main Street

Montevallo, AL 35115

Office- 205-666-2555. Ext. 705



PROCLAMATION Honoring “Dollar” Bill Lawson

WHEREAS, “Dollar” Bill Lawson is retiring after a 50-year milestone in his radio career; and

WHEREAS, Bill is a morning radio show host on 102.5 the Bull; and

WHEREAS, He has displayed a spirit of service to the community donating his time to raise millions of dollars for children’s charities, including Children’s Miracle Network, Easter Seals, Muscular Dystrophy Association and St. Jude by hosting annual radio telethons; and

WHEREAS, Bill has raised more than three million dollars for St. Jude in Birmingham since 2002; and

WHEREAS, He was the recipient of the 2019 Country Radio Seminar Tom Rivers Humanitarian Award; and

WHEREAS, Bill was inducted into the 2023 On-air Country Radio Hall of Fame;

WHEREAS, He is known as the “Voice of Montevallo” for being the emcee for various parades and events in the City of Montevallo;

NOW, THEREFORE, I, Rusty Nix, Mayor of the City of Montevallo,

do hereby acknowledge and thank “Dollar” Bill Lawson for his service and generosity to the City of Montevallo and congratulate him on his retirement.

In witness whereof, I have hereunto set my hand and caused this seal to be affixed.



Mayor Rusty Nix



APPENDIX 4

CERTIFICATE OF RECOGNITION

The City of Montevallo proudly presents this certificate in recognition and appreciation of exemplary service to enrich the lives of youth through the ministry of music. As an integral member of The Montevallo Community Choir, it is an honor to welcome you home to Montevallo for the 2023 Reunion Concert. The City of Montevallo supports you proudly.

Presented this day, the 10th of April, 2023 to

DR. ANGELA D. NATHAN



Mayor Rusty Nix
City of Montevallo



CERTIFICATE OF RECOGNITION

The City of Montevallo proudly presents this certificate in recognition and appreciation of exemplary service to enrich the lives of youth through the ministry of music. As an integral member of The Montevallo Community Choir, it is an honor to welcome you home to Montevallo for the 2023 Reunion Concert. The City of Montevallo supports you proudly.

Presented this day, the 10th of April, 2023 to

ETHEL MAE BLAKE THOMPSON



Mayor Rusty Nix
City of Montevallo



CERTIFICATE OF RECOGNITION

The City of Montevallo proudly presents this certificate in recognition and appreciation of exemplary service to enrich the lives of youth through the ministry of music. As an integral member of The Montevallo Community Choir, it is an honor to welcome you home to Montevallo for the 2023 Reunion Concert. The City of Montevallo supports you proudly.

Presented this day, the 10th of April, 2023 to

MINISTER DAZELLA PEOPLES



Mayor Rusty Nix
City of Montevallo



Proclamation Honoring Kenneth "Kenny" Davis

WHEREAS, Kenneth "Kenny" Davis was hired on August 24, 1992; and

WHEREAS, he worked in the Public Works Department in multiple capacities; and

WHEREAS, Kenny was known among his fellow employees as a dependable and dedicated worker willing to do what it takes to get the job done; and

WHEREAS, he will be retiring on May 1, 2023; and

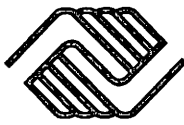
WHEREAS, Kenny is retiring with 30+ years as a loyal employee of the City of Montevallo; and

NOW, THEREFORE, I, Rusty Nix, as Mayor of the City of Montevallo, Alabama, do hereby recognize and honor Kenneth "Kenny" Davis, for his dedicated service to the City of Montevallo.

In witness whereof, I have hereunto set my hand and caused this seal to be affixed.



Rusty Nix
Mayor



Montevallo Program Report – March 2023

2023												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
ADA	46	46	47									
2021												
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	37	45	46	43	47	69	64	44	45	43	43	44

After School Care:

- We have two new Junior Staff from MHS, with multiple others expressing interest!
- Our Torch Club has officially been regularly leading programs for younger members!
- The club is set to receive two “2-bike” bike racks for communal use!

Anti-Bullying – Torch Club members prepared age-specific skits for each group and got counselors and members to take part. The skits portrayed what it’s like to get bullied and what it feels like after you have been bullied, as well as ways to stop bullying and how positive it can feel to do so.

Community Service – Groups donated previously collected canned food. Members volunteered to help pick up litter around the playground and walking trail areas and properly dispose of it.

Money Matters – Older members were taught how to write a check and went over exercises designed to help them understand what it means to budget money.

Project Learn – Members regularly take time to select a book from our bookshelf and read after they eat. There is also time for them to work on homework, and they are encouraged to do so!

Healthy Habits – Two-person obstacle courses were set up inside and outside with members in each group competing to see who completes the course the quickest. The overall winners of the younger and older groups competed against each other until there was a single victor!

Triple Play – Groups were taught methods to relax and try to collect themselves through yoga and light meditation. The goal is to help them de-stress in situations where they may need to, and how to calm down when they are angry.

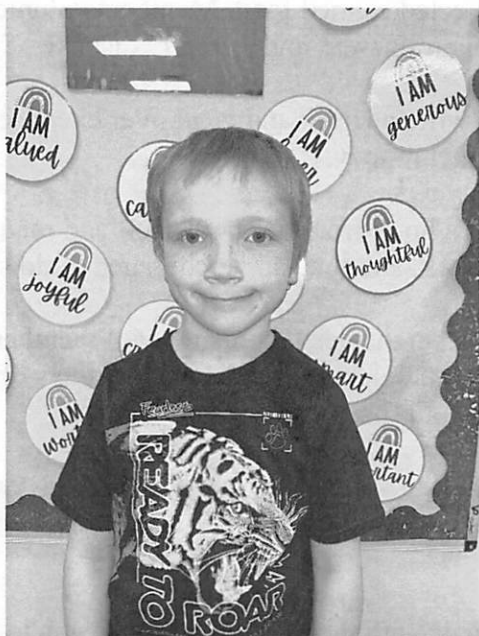
Career Launch – Counselors discussed their career goals with members and asked each to tell what they wanted to do when they get older, and what sort of plan they had so far to achieve that.



Torch Club – The club has been regularly leading programs two days a week with younger groups. They come up with a guided lesson and gather all of the required materials to make it happen.

Club News:

- Water-Bottle filling station has been installed and is working well, with 366 bottles saved thus far! That’s another 112 more than last month, what are the odds!?
- Our Advisory Council fundraising goal for this year is \$10,000! So far we are at \$5,500 thanks to some individual donations as well as a Full Moon BBQ Fundraiser!
- We have had four high school students reach out and become Junior Staff members at the club, where they come in various days throughout the week and help assist the counselors!
- Delta Sigma Theta came out and spent a Saturday morning cleaning the club and the club vans. They swept, scrubbed, mopped, and vacuumed!



Youth of the Month

James Lucas

James is a 7-year old from Montevallo! He has been a club member for almost a full year, and regularly attends almost every day!

His favorite color is black, snack is a pizza, and game is Gang Beasts!

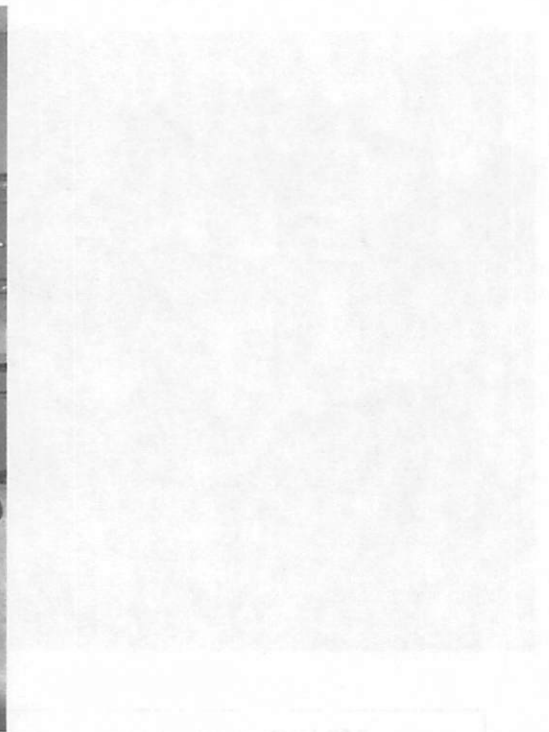
His favorite hobby is skateboarding, and his favorite thing about the club is getting to go outside whenever it is sunny and play with all of his friends!



366 bottles saved and counting!



While a little untraditional, members loved their Lucky Charms and green Sprite on St. Patrick's Day!



Just a couple snapshots of the Torch Club hard at work teaching their lessons! We've got some future counselors in the making, for sure!



PARNELL MEMORIAL LIBRARY

MARCH 2023

VISITS TO THE
BUILDING

2,092

CIRCULATION

5,792

CITIZEN SAVINGS

\$130,435.10

PHONE CALLS

87

WIFI &
COMPUTER
SESSIONS

2,477

DATABASE
SEARCHES

1,048

PROGRAM
PARTICIPATION

372

COMMUNITY
MEETINGS

48

PROGRAMS: 26

- 4 Mini Music Sessions
- 4 storytimes with Mr. Mac
- 4 craft kits
- 1 Sweets and Eats kit
- 7 movies
- 1 Family Fun Night
- 4 ESOL English Classes

PARNELL MEMORIAL LIBRARY

APRIL 10, 2023

- Auditions for the Parnell Memorial Library Foundation's annual Children's Musical Theater Summer Camp are coming up.
 - either Tuesday, April 18 between 4 - 6 or Thursday, April 20 between 5:30 - 7:30, students can drop by to audition with a short song prepared. This camp will be
 - Camp Dates: July 10th-14th and 17th-21st 8:00AM-12:30PM daily, with a 10 day commitment required.
 - Performance July 21, 2023 6:00 PM
 - this camp is provided free of charge by the Parnell Memorial Library Foundation.
- Our April calendar of events is now available at the library or online at parnellmemoriallibrary.org/events with upcoming activities for toddlers, kids, teens, and adults - be sure and check it out.
- Don't forget, donate some shelf-stable snacks to our After School Snack Pantry and we'll waive all your Parnell-owned library fines and fees.
- Mini Music is every Tuesday at 10 and Mr. Mac storytime is every Wednesday at 9:15, ESOL English classes are every Thursday at 6



Report to City Council

April 10, 2023

APPENDIX 8

Updates

- We are proud to be the Music Stage sponsor at Arts Fest this upcoming Saturday at Orr Park. Please stop by between 10 AM and 5 PM to enjoy live music and take home some art. Main Street will also have a booth and will be selling t-shirts as a fundraiser for our organization for \$25 apiece.
- We are partnering with Impact Montevallo and DRUM the Program to present our 2nd Annual Spring Fling Family Food Truck Fest on April 22 at the Pecan Grove at Orr Park. Make plans to join us between noon and 6 PM at 940 Island Street for family-friendly activities including interactive drumming and dancing, inflatables, face painting, an obstacle course, scavenger hunt, food, and more!
- Friday Nights at the Cove season will resume with our first concert on April 28. Make plans to join us from 6:30-8:30 PM at Owl's Cove Park to hear classic rock by The Wringers. Thanks to Bradford Real Estate Group for sponsoring this event.
- CO.STARTERS has been rescheduled to the fall. Our fall cohort application will go live soon. Please continue to help us spread the word about this opportunity to anyone in Shelby County or beyond who would like to fine-tune their business idea.

Courtney Bennett, Executive Director

Montevallo Chamber of Commerce Report 4.10.23

- 1) **Washington Up-Date Luncheon** on Thurs. April 13th with Congressman Palmer./ 11:30am-1pm / \$35.00 each / The Grand Bohemian Mt. Brook / Partnership with The Shelby Chamber and others.
- 2) Montevallo Chamber will be a sponsor and host a booth at the **Montevallo ArtsFest** scheduled for Sat April 15th.
- 3) **April Chamber Luncheon** / "Elder Justice Center of Alabama" / Speaker: Robyn James, Director / Wed. April 19th from 11:30am to 1pm ; noon - lunch \$15.00 per person , at Parnell Library meeting room, RSVP by Mon 4/17
- 4) **Montevallo Chamber Golf Tournament** Thursday April 20 / to benefit the Mary Lou Williams Scholarship Fund / Cahaba Fall Country Club - Centerville / 11am lunch with shotgun at 12:30pm
- 5) **Montevallo Vidalia Onion Sale** \$12.00 for 10 lb bag . Deadline to order April 20 with tentative delivery date of May 11th. Money raised going toward the Montevallo Community Grant Fund.
- 6) Montevallo Chamber will Co-Host the **2023 Shelby County Small Business Awards** Luncheon on Wed. May 24 @ Pelham Civic Complex in Pelham. Deadline to nominate a business will be April 14th @ 5pm
- 7) **Montevallo Community Awards** are back !! Save the date Thursday June 15 5:30-7:30pm

UM Student Retreat Center



Adele Nelson

Executive Director

Montevallo Chamber of Commerce

P.O. Box 270 Montevallo, AL 35115

205.665.1519 office

www.montevallocc.com

APPENDIX 10



Montevallo Annex bathroom renovation

Submit to: Steve Gilbert

April 6, 2023

Mr. Gilbert,

We are pleased to offer you the following proposal for above referenced project.

We propose to demo the existing bathroom toilet, sink, shower, sheetrock, and wall behind the toilet and remove from site.

Frame new wall for ADA compliance. Relocate plumbing for new ADA compliant toilet and sink and cap off the shower inside of wall.

Widen door opening for ADA compliance to 3070 opening and install new door and frame.

Install new sheetrock, finish, and paint.

Replace existing light fixture with round daylight led surface mount fixture.

Install new tile flooring.

Install new ADA compliant toilet and sink.

Install rubber cove base.

Final Clean

Total : \$14,000.00

Thank you for giving us the opportunity to quote this project for you. We look forward to working with you. Please don't hesitate to call if you have any questions.

Taylor Brooks

Project Manager/ Estimator

205-768-5797

Steve Gilbert

From: Kevin Hughes <murff4aukh@gmail.com>
Sent: Monday, April 3, 2023 8:40 AM
To: Steve Gilbert
Subject: Estimate for Proposed ADA Compliant Restroom Renovation at New Chamber Offices

Goodmorning! Thank you for contacting Hughes Building Company about the Pending Restroom Renovation at The New Chamber of Commerce Offices. We have included below, an estimate, for Completed 64 sq. ft Renovated Project in accordance with ADA Compliant Drawing and Information provided to HBCO.

This Estimate Includes all Labor, Materials, Licenses, fees, and Permits Required. We also provide Required Liability and WC Insurance.

Hughes Building Company Proposes following Work for the Stipulated Amount Below.

- Remove and Demo Existing Space down to Existing Framing.
- Re-configure Interior Wall framing to acquire required Radiuses
- Relocate Plumbing Locations and drainage/supply as required
- Install Electrical and HVAC as Required
- Insulation/ MR Sheetrock as Required
- Install Tile flooring (allowance of \$ 1600.00)
- Install ADA Hardware as Required
- Install Plumbing ADA Fixtures
- Install ADA Door Hardware and Signage
- Clean-up and Removal of Related Debris

Total Costs to HBCO..... \$ 16,824.50

Hughes Building Company
P.O.Box 300
Montevallo, AL 35115
205-296-0442

Proposal

Pickett Construction, LLC
8101 Highway 119
Alabaster, AL 35007
Phone (205) 620-1798 Fax (205) 620-3626
www.pickettconstruct.com

Proposal Submitted To: City of Montevallo	Date: 3/24/2023
Address: 420 Vine Street Montevallo, Al 35115	Job Location: Annex Building (across from City Hall)
Phone: 205-665-2555 ext 105 Steve Gilbert	Fax/email: sgilbert@cityofmontevallo.com

We hereby submit specifications and estimates for:

Bathroom Remodel

Remove existing shower unit in bathroom.
Remodel bathroom to accommodate handicap access, including relocating plumbing.
Install ADA compliant toilet and sink/vanity with fixture and grab bars.
Widen bathroom door to 36".
Install tile flooring.
Install new light fixture.
Prep and paint walls, ceiling, and trim.

Also included: Removal of debris (clean up)

We propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of: **\$22,400.00**

With payments to be made as follows: ½ at signing and ½ at completion unless specified otherwise.
All coupons must be presented before signing this contract. Pickett Construction, LLC accepts cash, checks, money orders, and credit cards. All credit card transactions will be charged an additional 2.5% processing fee. Customer agrees to pay all costs of collection plus a reasonable attorney's fee for any monies not paid when due. 1 year warranty on all workmanship. \$1000.00 minimum on all projects.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Sales Agent – Ricky Pickett 205-281-5855

Note: This proposal may be withdrawn by us if not accepted within 14 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Date of Acceptance _____ Signature _____

C & W Concrete

951 Island Street
Montevallo, AL 35115

APPENDIX 10

Estimate

Date	Estimate #
3/27/2023	144

Name / Address
City of Montevallo Montevallo, AL 35115

Ship To
City of Montevallo Montevallo, Alabama 35115 United States Stephens Park

P.O. No.	Due Date	Account #	FOB	Project	Other
house next to victor...	3/27/2023	487			

Item	Description	Qty	Cost	Total
Concrete	sidewalk,charging station		6,400.00	6,400.00
			Total	\$6,400.00

Signature _____

Phone #	Fax #
2052968113	

**OAK MOUNTAIN
CONSTRUCTION CO., INC.**

*P.O. BOX 825, HELENA AL. 35080
(205) 664-1000
FAX (205) 664-1001*

QUOTATION #230404

DATE: April 5, 2023

COMPANY: City of Montevallo

ATTENTION: Steve Gilbert

SENDER: Robbie Elmore

We propose to provide materials, labor, tools, and equipment to install a new sidewalk at the building across from the City Hall. The walk will be approximately 48' long x 3' wide x 4" thick. And the existing brick porch walls and floor will be demolished and the porch floor will be repoured in concrete also.

Our price for the above-described project will be: \$7,697.00

Terms Net 10 Days

We assume - adequate access to the work area for equipment; testing by others, dumping on site; and no underground hazards (rock, soft soil, concrete, water, utilities, etc.); and that excavated material is suitable for backfill. Any underground hazards encountered will be handled on a time and material basis. Work to be done during normal working hours Monday through Friday, unless noted above.

We include all sales taxes, freight cost, general liability insurance, and workmens compensation insurance. Permit if required will be by others.

Quotation valid for 10 days

Steve Gilbert

From: Burgess, James M. (Matthew) <JMBurgess@GarverUSA.com>
Sent: Monday, April 10, 2023 1:58 PM
To: Steve Gilbert
Cc: Rusty Nix
Subject: RE: Council Meeting

APPENDIX 12

Steve –

Let me start off by saying we're very grateful for another Montevallo project and look forward to getting this one moving. EDG is already on standby so we can get moving on survey as quickly as possible. Per our discussion below, I have detailed the high points the Council would likely be interested in. Unless I get delayed downtown or in traffic, I hope to make the Council meeting. Work Session is probably not realistic. In either event, I hope this is helpful –

PROJECT: Intersection Improvements at SR119 & CR22, including left turn lanes on all legs. The proposed improvements will include the aforementioned left turn lanes, signal upgrades to accommodate the left turn lanes, access management improvements at the existing service stations and mast-arm poles (if the City wishes) to match the downtown area signals.

ENGINEERING SCOPE: Turnkey scope including Field Survey, Property / ROW Mapping, Geotechnical Exploration and Materials Report, Environmental Document Coordination and Final Construction Plans. Our engineering contract proposes to use two (2) subconsultants, EDG from Pelham for survey (they have worked for Montevallo before, including the site design for the new City Hall) and Building and Earth Sciences for geotechnical, materials report and signal pole foundation recommendations. Garver will conduct the environmental coordination and prepare traffic signal design and final construction plans, as well as all related ALDOT tasks and coordination.

ENGINEERING FEE: Hourly not to exceed \$139,514.00 inclusive of all scope outlined above. An estimate of hourly labor is included in Appendix B of the agreement.

CITY OF MONTEVALLO RESPONSIBILITIES:

- PE Fee
- Right Of Way (this will be coordinated with ALDOT depending upon location and Garver will do everything practical to minimize property acquisitions),
- Utility Relocations if needed
- SR119/CR22 Traffic Signal Maintenance (FYI you maintain it now as well, we will just update the ALDOT agreement to include the new signal upgrades)

MILESTONES:

I have laid out a preliminary schedule for a target letting date of next summer. The formal ALDOT submittal dates are all very much tied to their published monthly letting schedule (available [here](#)) so as that date moves in or out the preceding submittal dates would move accordingly. A very, very important thing to note for this project is the critical path to completion will be dictated by the right-of-way acquisition schedule. What I have outlined below is a realistic design scenario - and you will see I have built in ample time for ALDOT coordination/reviews - but the projected letting date below would be superseded by ROW activities/delays and ALDOT procedural scheduling.

1. Official award date is January 10, 2023. Given ATRP's two (2) year funding window, this project must be bid to a contractor by January 10, 2025. Note this just means **BID**. The low bidder doesn't even have to have started construction by the funding date as long as we have bid the project.

2. Looking at ALDOT's predicted letting schedule, the milestones break down as such assuming an NTP in the near future pending tonight's proceedings:
 - a. Survey appx. one month duration, commencing ASAP after Notice to Proceed
 - b. 30% plan development complete **JULY 28, 2023**
 - c. Assume August 2023 for ALDOT 30% Plans review, comment and response
 - d. Final environmental coordination and document preparation September 2023. Once we have addressed all of ALDOT's 30% comments, the final document will be in ALDOT's hands to complete so I hesitate to put a hard date on the approval. However, since this is just state money it should go relatively quick.
 - e. Geotechnical Evaluation, Traffic Signal Design and PSE Plans Development: **SEPTEMBER 2023 – JANUARY 2024**
 - f. Combined PIH-PSE Submittal Date: **FEBRUARY 2, 2024**
 - g. ALDOT Plan Reviews, Comments and Revisions **FEBRUARY-MARCH 2024**
 - h. Construction Bureau Submittal **APRIL 26, 2024**
 - i. Office Engineer Submittal **MAY 24, 2024**
 - j. Final Construction Plans Complete/Authorization for Construction Date: **JUNE 28, 2024**
 - k. Projected Project Letting **JULY 26, 2024**

I will continue to refine this schedule and keep everyone updated as the design progresses and some of these dates become more predictable.

Hope this helps a little in covering the big picture view for the project. If something pops out at you drop me a line and I'll try to get it answered this afternoon just in case. Hopefully I will see you all later tonight.

mb

Matthew Burgess, PE
Garver
205-443-3090

From: Steve Gilbert <sgilbert@CityofMontevallo.com>
Sent: Monday, April 10, 2023 12:37 PM
To: Burgess, James M. (Matthew) <JMBurgess@GarverUSA.com>
Subject: RE: Council Meeting

A synopsis would be great.



Steve Gilbert

Steve Gilbert
City Clerk / Treasurer
205-665-2555 Ext. 105

From: Burgess, James M. (Matthew) <JMBurgess@GarverUSA.com>
Sent: Monday, April 10, 2023 12:15 PM